

# ABC ROLE DESCRIPTION

## STEP TRAINEE – (STUDENT MINISTRY)

Job Title: Ministry Trainee (Student - STEP)

**Terms of engagement.** 3 year training post. A bursary is available to support you as you complete an MA in Applied Theology. 21hrs per week serving within the student ministry, 14hrs per week study and leadership training opportunities.

**Role Location:** Above Bar Church

**Reports To:** Head of Student Ministry

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### Vision and values of the church

Above Bar Church exists to glorify God by seeking to make and mature disciples of the Lord Jesus Christ, so that in everything he might have the supremacy.

Loving God, Following Jesus and Sharing Hope.

Together, we are committed to becoming increasingly:

- God-dependent – expressed in prayer and expectation of the Spirit's work
- Bible-centred – in our ethos and activities
- Mission-focused – locally, nationally and internationally
- An authentic community of people from many backgrounds who love and nurture each other as disciples of Christ.

We pursue these priorities and values believing that God wants to bless us as his people in order to make us a blessing across our city, within the wider church, and across the world.

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### Role Summary

The post holder is expected to:

- learn about, and develop skills in, student ministry and to undertake training, normally at post-graduate level
- facilitate and help develop the student ministry as directed by the Head of Student Ministry
- support the Student Strategy Group by ensuring that the student ministry of Above Bar Church operates in line with the vision of the church
- take opportunities to gain experience in different aspects of church leadership. These are specified by the STEP training document and may be adapted depending on their vision of future ministry.

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### Relationships

The post holder will:

- be line managed by the Head of Student Ministry, who will direct priorities and delegate actions
- actively participate in the student strategy groups in medium and long-term planning and action allocated requests
- work alongside teams to support, co-ordinate and develop Hungry, weekends away and Above Bar Church Sunday services
- work alongside wider church and para church mission organisations for the blessing of the city universities
- Mentor students 1-1 as directed by your line manager.

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## Essential functions and responsibilities

### Main Roles and Responsibilities

- develop as a leader and disciple of Jesus, growing in spiritual disciplines and biblical understanding. Complete an MA in Applied Theology.
- in time plan and co-ordinate the weekly running of Hungry, to develop the ministry in line with guidance from the Head of Student Ministry and in line with the vision of the church
- work alongside the Head of Student Ministry to develop the overall ministry, and support them in achieving their goals
- plan and co-ordinate student lunches and events for the students after the evening services as directed by your line manager
- facilitate exceptional student ministry by communicating with, and supporting volunteers, and planning and liaising with them to improve the student ministry of Above Bar Church

### Weekly

- support the Head of Student Ministry
- provide administrative support for the ministry by helping prepare email newsletters, rotas, and publicity for events
- prepare for and lead Hungry sessions, organising the catering
- spend one day completing formal studies
- meet with Head of Student Ministry for review and evaluation
- attend staff meetings
- keep time log to review balance of work

### Monthly

- meet with the Head of Student Ministry for in-depth review
- be actively involved in recruiting volunteers
- work with Head of Student ministry to develop effective leaders

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## Other duties and responsibilities

### Annually

- be part of the Student Strategy Group, occasionally preparing papers about areas of development for the strategy groups to consider

- attend CU mission weeks, supporting the missional activity of the two universities in Southampton, giving guidance and support where needed.
- bless the wider church by supporting mission weeks further afield as agreed with your line manager
- plan, lead and develop the student weekends away
- instigate training for volunteers

#### **As required**

- visit different ministries and have some involvement with helping and leading sessions
- develop a broad understanding of vocational ministry by completing specific projects or tasks that do not necessarily fall within the student ministry

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## Person Specification

#### **Personal Qualities/Temperament:**

- a creative, servant-hearted, flexible team player who is able to co-operate and communicate with others of all responsibility levels.
- a prayerful, committed Christian with evangelical convictions
- a demonstrable love and concern for students
- willingness to be committed to the Above Bar Church family
- possesses personal integrity and be loyal
- someone wanting to grow in character as well as gifting

#### **Aptitude/Skills:**

- a strong commitment to student's ministry
- proven experience in student's ministry
- have experience in leading teams
- able to lead, motivate and organise a team
- able to take responsibility for existing areas of ministry
- a self-starter
- a good team player
- able to delegate, prioritise, plan and complete tasks on time
- committed to training people for ministry
- able to implement change
- a personable and effective communicator who is able to handle challenging interactions in a godly manner
- able to operate a personal computer, standard office software (MS Office), and access the internet